



**CITY OF JONESVILLE  
PLANNING COMMISSION AGENDA  
OCTOBER 11, 2017, 7:00 p.m.  
CITY HALL**

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**
- 2. PUBLIC COMMENT**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES**
  - A. July 12, 2017 Meeting
- 5. PUBLIC HEARING AND SUBSEQUENT ACTION**
  - A. None
- 6. NEW BUSINESS**
  - A. Consider Master Plan Update Proposals
  - B. Redevelopment Ready Communities
- 7. OTHER BUSINESS**
  - A. Project Updates
- 8. ADJOURNMENT - Next meeting Wednesday, November 8, 2017 at 7:00 pm**

**[Action Item]**  
**[Discussion Item]**



To: Jonesville Planning Commission  
From: Jeffrey M. Gray, City Manager   
Date: October 6, 2017  
Re: Manager Report and Recommendations – October 11, 2017 Planning Commission Meeting

**6. A. Consider Master Plan Update Proposals**

[Action]

The Planning Commission and City Council previously approved the attached scope of work for the update of the City's Master Plan. Proposals have been solicited from Region 2 Planning Commission (R2PC) for the plan update and MMK Consulting to facilitate public input.

The proposals, including money that the City has on account for services with R2PC, are within the \$11,000 budgeted for the project. I would note that the MMK quote was submitted last spring and describes the start of work taking place in the early summer. The project has been postponed until the fall to allow sufficient funds to be budgeted. In conversation with Lisa Miller this week, she is comfortable with the postponement. I am hopeful that a meeting will be held shortly after the approval of the proposals to discuss the project schedule and future meeting dates.

I would recommend that the Planning Commission consider a motion to recommend that the City Council approve the proposals to begin the update. *Please refer to the attached scope, and proposals from R2PC and MMK Consulting.*

**6. B. Redevelopment Ready Communities**

[Discussion]

Parallel with the update of the Master Plan, we will be taking the necessary steps to formally engage in the State's Redevelopment Ready Communities (RRC) program. Engagement permits the City to review its development practices and procedures and evaluate them against recommended best practices. Engagement also keeps the City eligible for the receipt of incentive funds available for use in the Downtown from the Michigan Economic Development Corporation (MEDC).

Formal engagement requires that the City complete a two-part training program, a self-assessment, and pass a resolution. Planning Commissioner Christine Bowman, Commissioner/City Council member Jerry Drake, City Council member Tim Bowman and I completed the two-part training last week. We will discuss our experience and observations from the training. I will attempt to obtain a sample resolution prior to the meeting next week for you to consider. We will pursue the self-assessment in a few weeks, after the State completes planned updates to the form.

Several elements will of RRC will be incorporated into the Master Plan update. *The State's Plan Update Guide is attached for reference.*