



**CITY OF JONESVILLE  
PLANNING COMMISSION AGENDA  
TUESDAY, FEBRUARY 13, 2018, 7:00 p.m.  
CITY HALL**

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**
- 2. PUBLIC COMMENT**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES**
  - A. January 10, 2018 Meeting
- 5. PUBLIC HEARING AND SUBSEQUENT ACTION**
  - A. None
- 6. NEW BUSINESS**
  - A. Master Plan Update – Focus Group Meeting
- 7. OTHER BUSINESS**
  - A. Project Updates
- 8. ADJOURNMENT - Next meeting Wednesday, March 14, 2018 at 7:00 pm**

**[Action Item]**



To: Jonesville Planning Commission  
From: Jeffrey M. Gray, City Manager *JMG*  
Date: February 9, 2018  
Re: Manager Report and Recommendations – February 13, 2018 Planning Commission Meeting

**Note: Please remember that the February meeting was moved to TUESDAY, February 13<sup>th</sup>.**

**6. A. Master Plan Update – Focus Group Meeting**

**[Action]**

The Community Survey was released to the public shortly after the Planning Commission offered its comments and updates at the January meeting. We have utilized a number of avenues to promote participation in the survey. That includes press releases, web and Facebook announcements. We have also sent notices to all of the board and commission members, service clubs, school district, churches, business organizations (JBA, EDP, Chamber of Commerce), and the County Board of Realtors. I have promoted it in meetings that I have attended, as well.

As I write this, the survey has not yet closed to responses. It will close at the end of the day on the 9<sup>th</sup>. I am hopeful that we will have some preliminary information that I can share at the Planning Commission meeting.

The next step after the survey is complete will be a public meeting to review results and to prioritize next actions. I would ask the Planning Commission to review your schedules for the first week in March to schedule such a meeting. I would propose that we consider the evening of Wednesday, March 7<sup>th</sup> at 7:00 p.m. As an alternate, we could look at Monday, March 5<sup>th</sup>. Our consultants are both available these evenings.

We are currently exploring locations for the meeting. I hope to have some recommendations at the Planning Commission meeting once we have confirmed availability.

I would recommend that the Planning Commission consider a motion to set the date and time of the meeting.

This item on the agenda will also be reserved for related updates regarding the preparation of the Master Plan Update, including further discussions that have taken place regarding updates to demographic data.

**7. A. Project Updates**

This section of the agenda is reserved for an update on current and pending projects in the City.

**CITY OF JONESVILLE  
PLANNING COMMISSION  
Minutes of January 10, 2018**

A City of Jonesville Planning Commission meeting was held on Wednesday, January 10, 2018 at the Jonesville City Hall. Chair Mike Venturini called the meeting to order at 7:00 p.m.

Present: Mike Venturini, Jerry Drake, Jim Ackerson, Christine Bowman, Charles Crouch, Lance Taylor, and Annette Sands.

Absent: None.

Also present: Manager Jeff Gray.

Christine Bowman led the Pledge of Allegiance, followed by a moment of silence.

There were no public comments.

Motion by Jerry Drake, second by Christine Bowman, to approve the agenda, with an amendment to add item 6.E. Extension of Site Plan Approval – Ramshackle Brewing, 209 E. Chicago. All in favor. Motion carried.

Motion by Annette Sands, second by Charles Crouch, to approve the December 13, 2017 meeting minutes. All in favor. Motion carried.

The Planning Commission reviewed the draft community survey. Several recommendations were proposed for minor typographical changes and other amendments. Manager Gray will communicate the consensus changes to Grant Bauman at Region 2 Planning Commission. The survey will be released to the public near the end of the week. Responses will be due on February 9<sup>th</sup>. Focus group meetings will be tentatively scheduled for the end of February.

Following review and discussion of the draft 2017 Planning Commission Annual Report, motion by Jerry Drake, second by Jim Ackerson to approve the Annual Report and recommend to the City Council. Motion carried.

After review and discussion of the 2018 Work Plan, motion by Christine Bowman, second by Jerry Drake, to approve the 2018 Work Plan and to recommend the same to the City Council. Motion carried.

Motion by Annette Sands, second by Charles Crouch, to retain the current officers, Chair Mike Venturini, Vice Chair Jerry Drake, and Secretary Christine Bowman, for another one-year term. All expressed a willingness to continue serving. Motion carried.

Manager Gray briefly reviewed the request from Zack Bigelow with Ramshackle Brewing Company for a one-year extension of the approved site plan. He noted that there has been no change to the site plan and no changes to City ordinances that would affect the previous approval. As noted by Mr. Bigelow, the delay in construction has resulted from delays in financing for the project. They anticipate financing to be complete in February of 2018.

Motion by Jim Ackerson, second by Annette Sands, to approve a one-year extension of the approval of the site plan for the property located at 209 E. Chicago Street. Approval is based on the site plan prepared by S. Allen Design for Ramshackle Brewing Company, dated December 16, 2016 (Job No. 16-017). Approval is subject to the condition approved with the original site plan that the final design of water, sanitary sewer, and storm sewer connections shall be subject to review and approval of City staff. Motion carried. Jerry Drake abstained due to a conflict of interest.

Manager Gray provided an update regarding ongoing projects around the City.

There being no further business, Chair Venturini adjourned the meeting at 8:27 p.m.

Submitted by,

Jeffrey M. Gray, City Manager/Recording Secretary