

**CITY OF JONESVILLE
PLANNING COMMISSION
Minutes of June 13, 2018**

A City of Jonesville Planning Commission meeting was held on Wednesday, June 13, 2018 at the Jonesville City Hall. Vice Chair Jerry Drake called the meeting to order at 7:00 p.m.

Present: Christine Bowman, Jerry Drake, Charles Crouch, Annette Sands, and Lance Taylor.

Absent: Jim Ackerson and Mike Venturini.

Also present: Tim Bowman, Grant Bauman with Region 2 Planning Commission, Manager Jeff Gray and DPW Superintendent Mike Kyser.

The Pledge of Allegiance was recited, followed by a moment of silence.

There were no public comments.

Motion by Annette Sands, second by Christine Bowman, to approve the agenda, with the addition of New Business Item 6. A. Site Plan Review – Martinrea Jonesville, 260 Gaige Street. All in favor. Motion carried.

Motion by Lance Taylor, second by Annette Sands, to approve the April 11, 2018 regular meeting minutes and the May 8, 2018 special meeting minutes, as presented. All in favor. Motion carried.

Manager Gray presented his supplemental memo regarding the application for site plan review from Martinrea Jonesville for a 9,742 square foot addition to the existing facility located at 260 Gaige Street. It was noted that the addition would not require additional utilities. The construction is to take place in an area currently occupied with paved parking, resulting in no anticipated increase in storm water runoff. Minimum building setbacks will be met and parking can be provided on site.

Motion by Annette Sands, second by Lance Taylor, to approve the site plan review from Martinrea Jonesville, LLC for a 9,742 square foot addition to the existing facility located at 260 Gaige Street based on the site plan prepared by Bell Engineering Limited, Inc. dated June 12, 2018 (Job No. 18-052). Motion carried.

The revised Economic Development Strategy was reviewed. It was noted that the document was updated based on comments received at the special meeting held on May 8th with the City Council, LDFA, DDA, and ZBA. The strategy will be incorporated into the update of the Master Plan. Motion by Charles Crouch, second by Christine Bowman, to adopt the Economic Development Strategy, dated May 14, 2018 and to recommend that the City Council, LDFA, DDA, and ZBA do the same. Motion carried.

Grant Bauman, Region 2 Planning Commission) reviewed the draft Master Plan Chapters 2 and 3, as well as Appendix A that was included in the Planning Commission packet. Discussion followed regarding potential updates to Chapter 4, related to the community vision and plan goals. Lance Taylor excused himself from the meeting at 8:01 p.m.

In discussion, it was the consensus of the Planning Commission that the results of the community survey and Framing Jonesville's Future meeting should be the top focus of the goals and implementation of the Master Plan. It was recommended that references in the plan to Smart Growth Tenets should be eliminated and that there should be greater focus on Redevelopment Ready Communities best practices.

It was suggested that Manager Gray and Grant Bauman meet in the next month and discuss incorporation of this feedback into a draft revision of the Chapter 4 of the plan and the addition of implementation recommendations.

The Memorandum of Understanding with the Michigan Economic Development Corporation regarding obligations for engagement in the Redevelopment Ready Communities program was noted. Members who attended training commented on the potential benefits to the City. The Memorandum will be considered by City Council at their meeting on June 20, 2018.

Manager Gray reviewed the 5-year Capital Improvement Plan, noting that the Plan is set for adoption with the pending Fiscal Year 2018-19 budget that will take effect on July 1, 2018. Gray noted that the Plan is submitted to the Planning Commission so that they can review it in context to long range development planning that they are responsible. Planned infrastructure projects were noted and discussed. General Fund projects of note were also discussed, including parks concept planning and the marketing of the Klein Tool building.

Manager Gray provided an update regarding ongoing projects around the City.

There being no further business, Vice Chair Drake adjourned the meeting at 8:49 p.m.

Submitted by,

Jeffrey M. Gray, City Manager/Recording Secretary