



**CITY OF JONESVILLE
PLANNING COMMISSION AGENDA
WEDNESDAY, MARCH 13, 2024, 7:00 p.m.
JONESVILLE CITY HALL, 265 E. CHICAGO STREET**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

2. PUBLIC COMMENT

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

A. January 16, 2023 Meeting

5. PUBLIC HEARING AND SUBSEQUENT ACTION

A. Master Plan Amendment – Incorporate 2024-2028 Recreation Plan

1. Public Hearing

2. Action on Plan

[ROLL CALL][Action Item]

6. NEW BUSINESS

A. Recreation Plan Implementation

B. Planning Commission Resignations

[Discussion Item]

[Information Item]

7. OTHER BUSINESS

A. Project Updates

8. ADJOURNMENT – Next meeting Wednesday, April 10, 2024 at 7:00 p.m.

**CITY OF JONESVILLE
PLANNING COMMISSION
Minutes of January 16, 2024**

A City of Jonesville Planning Commission meeting was held on Tuesday, January 16, 2024 at the Jonesville City Hall, 265 E Chicago Street, Jonesville, MI. Chair Christine Bowman called the meeting to order at 7:00 p.m.

Present: Christine Bowman, Charles Crouch, Annette Sands and Ryan Scholfield

Absent: Jim Ackerson, Marty Ethridge and Brenda Guyse.

Also Present: Jeff Gray, Mike Kyser, Zack Smith (R2PC), Scott and Jennifer Smith and Ashley Parker.

Christine Bowman led the Pledge of Allegiance and the moment of silence.

A motion was made by Annette Sands and supported by Charles Crouch to approve the agenda as presented. All in favor. Absent: Jim Ackerson, Marty Ethridge and Brenda Guyse. Motion carried.

Charles Crouch made a motion and was supported by Ryan Scholfield to approve the minutes from December 12, 2023. All in favor. Absent: Jim Ackerson, Marty Ethridge and Brenda Guyse. Motion carried.

The Public Hearing was opened at 7:02 p.m. for the City of Jonesville 2024-2028 Master Recreation Plan. Scott Smith and Ashley Parker both expressed questions regarding specific items in the proposed Recreation Plan. Manager Gray spoke briefly on the Master Plan. The Public Hearing was closed at 7:25 p.m.

A motion was made by Charles Crouch and supported by Annette Sands to approve the Resolution recommending that the Jonesville City Council adopt the City of Jonesville 2024-2028 Recreation Plan. Roll Call Vote: Ayes: Christine Bowman, Charles Crouch, Annette Sands and Ryan Scholfield. Nays: None. Absent: Jim Ackerson, Marty Ethridge and Brenda Guyse. Motion carried.

Ryan Scholfield made a motion and was supported by Charles Crouch to adopt the 2023 Planning Commission Annual Report and to submit the report of its activities to City Council. All in favor. Absent: Jim Ackerson, Marty Ethridge and Brenda Guyse. Motion carried.

A motion was made by Annette Sands and supported by Charles Crouch to adopt the 2024 Planning Commission Work Plan. All in favor. Absent: Jim Ackerson, Marty Ethridge and Brenda Guyse. Motion carried.

Annette Sands made a motion and was supported by Charles Crouch to nominate the following officers: Chair – Christine Bowman, Vice-Chair – Annette Sands and Secretary – Ryan Scholfield. All in favor. Absent: Jim Ackerson, Marty Ethridge and Brenda Guyse. Motion carried.

Manager Gray provided updates for Riverview Flats (Klein Tool building), Key Opportunities property located on Beck Street, and the retirement of Public Works Supt. Mike Kyser.


The next meeting is scheduled for Tuesday, February 14, 2024 at 7:00 p.m.

The meeting was adjourned at 8:11 p.m.

Submitted by,

Cynthia D. Means
Clerk



To: Jonesville Planning Commission
From: Jeffrey M. Gray, City Manager 
Date: March 8, 2024
Re: Manager Report and Recommendations – March 13, 2024 Planning Commission Meeting

5. A. Master Plan Amendment – Incorporate 2024-2028 Recreation Plan [ROLL CALL][Action]

Public Hearing: This is the time reserved on the agenda to hear public comments on the proposed amendment to the Master Plan to incorporate the recently adopted Recreation Plan. The draft Amended Master Plan is available on the City website at the following link: <https://bit.ly/JV-MasterPlan-2024>. If Planning Commissioners prefer a print copy of the plan, please contact staff and we will make sure that you get one.

Notice of the Public Hearing has been advertised via the Hillsdale Daily News and City website. In addition, comments were solicited from surrounding units of government and other utilities and agencies prior to the public hearing. As of this writing, no comments have been received.

Action on the Request: Following the public hearing and including any amendments that the Planning Commission deems warranted, it is recommended that the attached Resolution to recommend that the City Council approve the Master Plan Amendment be considered for action. *Please refer to the attached Resolution, Public Hearing Notice, and Notice of Consideration of Amendments.*

6. A. Recreation Plan Implementation [Discussion]

The Recreation Plan calls for finding partner organizations for the installation of Little Free Libraries in Carl Fast and Wright Street Parks. The Hillsdale Intermediate School District has reached out, as they have grant funds for this purpose and intend to provide a library for each park to expand their network throughout the County. The unit is illustrated in the attachment – it is the blue unit and is constructed of composite material for durability. City staff will complete the installation, which is expected to take place in late spring. The ISD has a volunteer base that supplies the Libraries with a selection of children's books. The units can also be used for exchange of books for young adults and adults, as well. Staff is grateful for the ISD's interest in the project and will be asking the City Council to approve the donation at their meeting on March 20th.

Staff has also taken advantage of the break in weather and have converted a storage area at the rear of a dugout at Wright Street Park to a picnic shelter. We also have salvaged a larger swing set from property acquired for Cemetery expansion and will replace the unit at Carl Fast Park this spring. We are pleased to be finding some low cost projects to implement immediately, while also developing our capital plan and budget for future improvements. *Please refer to the attached information sheets regarding the ISD's library network and the proposed unit.*

6. B. Planning Commission Resignations [Information]

Attached are resignations from Chaz Crouch and Marty Ethridge. Staff has spoken to the Mayor who prefers to advertise the vacancies to consider applications. Applicants for the most recent vacancy will be contacted by staff to determine their interest in consideration at this time. *Please refer to the attached resignations.*

7. A. Project Updates

This section of the agenda is reserved for an update on current and pending projects in the City.

CITY OF JONESVILLE - PLANNING COMMISSION
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION – ADOPTION OF THE 2024 AMENDMENT TO THE 2019 EDITION OF THE
CITY OF JONESVILLE MASTER PLAN**

At a Regular Meeting of the Planning Commission of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 13th day of March 2024, at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City of Jonesville is responsible for creating a Master Plan to guide future development within the municipality as required by the Michigan Planning Enabling Act (PA 33 of 2008); and

WHEREAS, the City Council created the Planning Commission for the purposes stated in the Michigan Planning Enabling Act; and

WHEREAS, the Planning Commission undertook a thorough study of the natural and cultural features, population, and existing land use and public infrastructure of the municipality, adopting an updated Master Plan in 2019; and

WHEREAS, the Planning Commission completed a thorough update of the five-year Recreation Plan, examining the future needs for parks and recreation facilities in the City, which was adopted by the City Council on January 17, 2024; and

WHEREAS, the Planning Commission finds that the incorporation of the Recreation Plan as an amendment to the 2019 edition of the City of Jonesville Master Plan is beneficial and necessary for the continued coordinated development of the municipality; and

WHEREAS, the Planning Commission held a public hearing on the 2024 amendment to the 2019 edition of the City of Jonesville Master Plan on March 13, 2024 to consider public comments on all aspects of the proposed amendment.

NOW, THEREFORE, BE IT RESOLVED that the City of Jonesville Planning Commission hereby adopts the 2024 amendment to the 2019 edition of the City of Jonesville Master Plan and recommends its adoption by the City Council.

AYES:

NAYS:

ABSENT:

I, Jeffrey M. Gray, Recording Secretary of the Planning Commission, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the affirmative votes of two-thirds of the members of the City of Jonesville Planning Commission at a meeting held on the 13th day of March, 2024.

Jeffrey M. Gray, Recording Secretary

RECEIVED
MAR 04 2024

BY: _____

LOCALiQ

Petoskey News-Review | The Monroe News
Holland Sentinel | Gaylord Herald Times
Daily Telegram | Hillsdale Daily News
The Daily Reporter | Sturgis Journal
The Sault News | Cheboygan Daily Tribune

PO Box 630491 Cincinnati, OH 45263-0491

PROOF OF PUBLICATION

City Of Jonesville
265 E Chicago ST
Jonesville MI 49250-1002

STATE OF WISCONSIN, COUNTY OF BROWN

The Hillsdale Daily News, a daily newspaper of general circulation, printed and published in Hillsdale County, Michigan; that the publication, a copy of which is attached hereto, was published in said newspaper in the issues dated:

02/24/2024

That said newspaper was regularly issued and circulated on those dates and that the fees charged are legal.

Sworn to and subscribed before on 02/24/2024

Nicole Jacobs

Legal Clerk

Keegan Moran

Notary, State of WI, County of Brown

2.14.24

My commission expires

Publication Cost:	\$91.30	
Order No:	9874083	# of Copies:
Customer No:	875399	0
PO #:		

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

KEEGAN MORAN
Notary Public
State of Wisconsin

CITY OF JONESVILLE

NOTICE OF PUBLIC HEARING

The City of Jonesville Planning Commission will hold a public hearing at 7:00 p.m. on Wednesday, March 13, 2024 at the City Hall, 265 E. Chicago Street, Jonesville, MI 49250

The Commission will hear comments regarding updates to the Master Plan to incorporate the five-year Recreation Plan into the document. Following the Public Hearing, the Planning Commission may act to approve the Master Plan and to recommend that the City Council do the same.

Hard copies of the document are available for review at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI 49250 and online at www.jonesville.org. Questions and comments may be made to:

Jeff Gray, City Manager
City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
517-849-2104
igray@jonesville.org

Individuals with disabilities requiring auxiliary aids or services should contact the City of Jonesville by writing or calling the following:

City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
Cindy Means, Clerk
517-849-2104
clerk@jonesville.org



Notice of Consideration of Amendments to Master Plan

The City of Jonesville, in Hillsdale County, Michigan, has completed updates to its Recreation Plan and announces its intent to consider incorporation of those changes into its Master Plan. The following local governments, commissions/committees, and utility and transportation agencies/companies are receiving this notice as required by Section 41 of the Michigan Planning Enabling Act (MCL 125.3841):

- Fayette Township Planning Commission
- Hillsdale County Planning Commission
- Region 2 Planning Commission
- AT&T
- Michigan Gas Utilities
- Consumers Energy
- Comcast
- Indiana Northeastern Railroad
- Hillsdale County Road Commission
- Michigan Department of Transportation

This notice commences the 63-day comment period, beginning on December 21, 2023 and ending on February 22, 2024. The Planning Commission will hold a public hearing on incorporation of the Recreation Plan into its Master Plan at its regular meeting on Wednesday, March 13, 2024 at 7:00 p.m. in the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI 49250.

The draft Recreation Plan is available for public viewing on the City's website, www.jonesville.org, or at the following link: <https://bit.ly/JV-RecreationPlan-2024>, or in the Jonesville City Hall.

Comments regarding the Recreation Plan may be directed to:

Jeff Gray, City Manager/
Planning Commission Recording Secretary
City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
(517) 849-2104
jgray@jonesville.org



Little Free Library®

Take a Book. Share a Book.

Hillsdale County Locations

As of November 2023

Countryside Montessori School

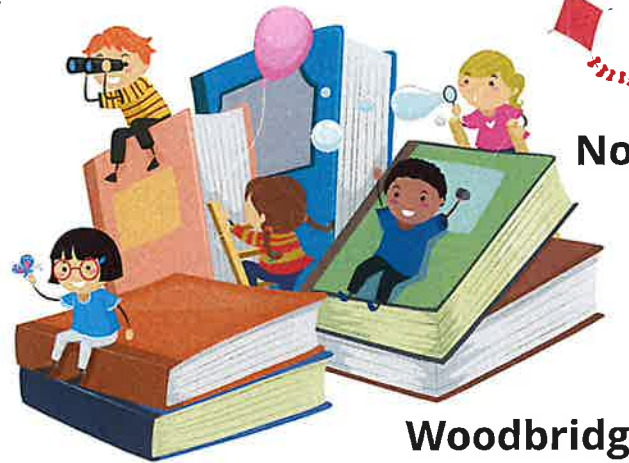
2189 W. Hallett Rd, Hillsdale

Udder Side

121 W. Chicago Rd,
Jonesville

Hillsdale Area Career Center

3471 Beck Rd, Hillsdale



Carleton Crossing

3240 W. Carleton Rd,
Hillsdale

North Adams Resident

309 N. Hillsdale St,
North Adams

Reading Pizza Barn

222 S. Main St,
Reading

Woodbridge Township Hall
2250 Montgomery Rd, Frontier

A  Little Free Library® is



Take A Book
Read & enjoy it, then...

Return A Book
(or a few)

Learn more about Little Free Library® at LittleFreeLibrary.org



Hillsdale County

A Little Free Library is a "take a book, return a book" free book exchange. They come in many shapes and sizes, but the most common version is a small wooden box of books. Anyone may take a book or bring a book to share.

These materials were developed under a grant awarded by the Michigan Department of Education

Colors:
blue

Approximate External Dimensions



Composite Double Door Cottage Blue Little Free Library

\$ 419.95

Select Your Charter Sign Type

Silver

Quantity

1

ADD TO CART

ADD TO WISHLIST (30)

The Double Door Cottage is now available in our easy care

Colors: Cedar,
blue, red, gray,
maroon, forest
(cedar with dark
green trim)

Approximate External Dimensions



Composite Two Story Cedar Little Free Library

\$ 389.95

Select Your Charter Sign Type

Silver

Quantity

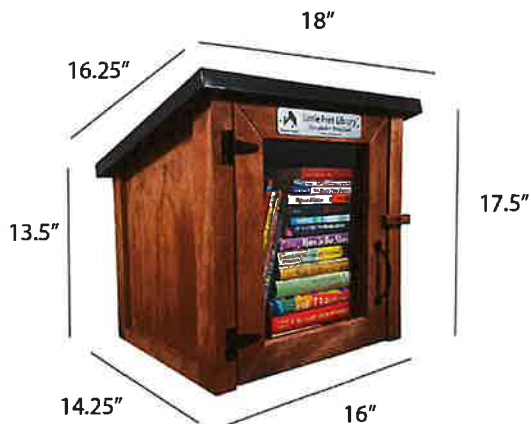
1

ADD TO CART

ADD TO WISHLIST (37)

Our popular two-story design with an adjustable shelf for extra book storage, but eco-friendly and low maintenance! Our easy care,

Approximate External Dimensions



Cottage Stained Little Free Library

\$ 289.95

Choose Your Charter Sign Type

Silver

Quantity

1

ADD TO CART

ADD TO WISHLIST (102)

The Cottage is great for books of all sizes including children's books! With no interior shelf it easily fits books up to 15" tall. This

Jeff Gray

From: Charles Crouch <ccrouch1@comcast.net>
Sent: Thursday, February 8, 2024 9:08 PM
To: Jeff Gray
Subject: Planning resignation letter

Dear Mr. Gray,

I am writing to give you notice of my resignation from the Planning Commission effective 2/7/24. I have accepted a position with the City of Jonesville as DPW Superintendent and will now be attending and reporting at City Council meetings. I have enjoyed serving on the Planning Commission for many years, but given my new position I wish to avoid any potential conflict of interest. I look forward to continuing to work with you and serve the city in a new capacity.

Sincerely,
Charles Crouch

Sent from my iPhone

Jeff Gray

From: Marty Ethridge <methridge@Preferredcaremi.com>
Sent: Tuesday, March 5, 2024 3:56 PM
To: Jeff Gray
Subject: Resignation

Due to circumstances and other obligations this email serves as my resignation from the Jonesville Planning Commission effective today. Thank you for allowing me to serve this great community.

Thanks

Marty Ethridge
Facilities Director
Preferred Care Michigan
www.preferredcaremi.com
517-539-9472
MEthridge@preferredcaremi.com

“The best way to predict the future is to CREATE it”

Sent from Marty's iPhone